

**School Board Meeting Minutes**  
**Griswold Community School District Board of Education**  
**September 20, 2021**

The Board of Education met for its regular meeting on Monday, September 20, 2021 in the Conference Room. President Rob Peterson called the meeting to order at 5:30 p.m. Board members present were Scott Hansen, Aaron Houser, Erika Kirchhoff, Rob Peterson, Scott Peterson, Don Smith. Absent: Ryan Askeland. Also present were Superintendent David Henrichs, Business Manager/Treasurer Dan Rold, Board Secretary Hannah Bierbaum, Secondary Principal Stephanie Lajko, Elementary Principal Nigel Horton, Athletic Director Troy Nicklaus, and members of the public.

- **Reading of Mission Statement:** Board member S. Peterson read the school mission statement, *“The mission of the Griswold Community School District, in partnership with our families and communities, is to provide leadership for positive change to ensure the best learning opportunities for everyone in a safe and caring environment.”*
- **Approval of Agenda:** Motion by Hansen to approve the agenda as posted. Seconded by Houser, motion carried all ayes.
- **Public Input:** none.
- **Superintendent’s Report:** Month in review reports were given by the Superintendent, Elementary Principal, Secondary principal, and Athletic Director. Henrichs discussed current open positions, the replacement of hand dryers in the Elementary, hiring an additional custodian to be paid with ESSER funding, and increasing the nurse position hours to full-time. Horton focused on how the Elementary is successfully meeting their Building Goals of improving emotional safety and increasing math scores as well as literacy screening data. Lajko highlighted all the hard work the teachers are doing, thanked Mr. Spunaugle for helping in the transition of hiring our HS Social Studies teacher, commended our students for their attendance and positive presence at sporting events, and congratulated FCCLA students Cynzie Carter, Paige Luft, and Paris Sorensen on getting silver medals at the National FCCLA convention. Former FCS teacher, Vickie Anstey presented Paris Sorensen with her silver medal. Cynzie Carter and Paige Luft were not in attendance. Nicklaus reported he is looking at scheduling a ninth football game. Board Learning Opportunities – Board discussed Board goals for 2021-2022.
- **Consent Agenda:**  
Motion by Houser to approve the consent agenda as presented.
  - Minutes of the Regular Meeting August 16, 2021
  - Financial Statements and Monthly Bills
  - Personnel Changes:
    - *Resignations:* Nikki Sowers – Food Service Director, Cathy Vannausdle – Music Accompanist and Musical Director, Lace Sindt – Nurse.
    - *New Hires:* Thomas Dunkle – MS/HS Social Studies Teacher (retroactive to September 13) and Musical Director, Tyler McMann – Elementary SPED Paraprofessional (retroactive to August 23), Assistant High School Wrestling Coach and Middle School Wrestling Coach, Allison Bates – MS/HS SPED Paraprofessional (retroactive to September 10.)
    - *Transfer:* Tiffany Beebe – from Cook to Food Service Director (retroactive to September 13.)
    - Gifts, Memorials, Bequests – none.Seconded by Hansen, motion carried all ayes.

**Old Business**

- **Board Policies – Second Reading** – Motion by S. Peterson to approve the Superintendent’s recommendation to waive the second reading and approve board policies 410.1, 410.2, 410.3, 410.4. Seconded by Kirchhoff, motion carried all ayes. *(Any changes made to a board policy will be attached to the original copy of the minutes and available for review at the central office.)*
- **Approval Of Lifetime Activity Passes** – Motion by Kirchhoff to approve Lifetime Activity Passes for individuals who have served the district for 20 years or more, who are 55 years or older, and who obtain one letter of recommendation from both a current staff member and current school board member. The Athletic Director will be responsible for distribution of the passes. Seconded by Houser, motion carried all ayes.

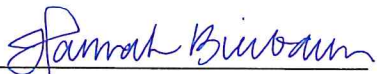
**New Business**

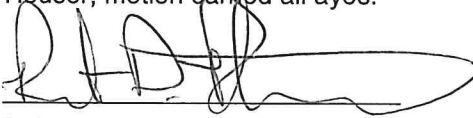
- **Consider Approval Of Compensation Package In Consideration Of Inability To Secure Third Football Coach** – Motion by S. Peterson to provide additional compensation in the amount of half of the

Assistant Football coach pay for Chase Wallace and Kevin Farr due to the extra duties that are required of them as no one was hired for the second Assistant position. Seconded by Houser, motion carried all ayes.

- **Community Daycare Presentation** – Jared Wyman, Noble Initiative Foundation Board President, along with Matt Leighton, Steve Baier and Barb Baier were in attendance to present progress on the community day care center. Wyman presented potential ideas of how the school and day care center could partner to positively impact the community.
- **Discussion And Possible Action On COVID-19 Protocols And Return To Learn Plan** – Superintendent gave an update on current COVID-19 protocols and the School's responsibilities. He shared a note from a parent who hopes the board considers a mask mandate and would like the district to disclose the amount of positive cases within the district. After board discussion, motion by Hansen to keep track and disclose the number of positive COVID-19 cases that are reported to the district, while keeping all other aspects of the Return-to-Learn Plan the same including no mask mandate. Seconded by Kirchhoff, motion carried all ayes.
- **Approval Of Official Depositories For The District** – Motion by Houser to approve the following depository limits for 2021-22: Rolling Hills Bank & Trust \$15,000,000, Bankers Trust (ISJIT) \$3,500,000, State Farm Bank \$800,000, Houghton State Bank \$500,000, Great Western Bank \$800,000, Mid-States Bank \$200,000. Seconded by S. Peterson, motion carried all ayes.
- **Request For Allowable Growth And Supplemental Aid For 2020-2021 Special Education Deficit** – Henrichs reported the special education deficit for 2020-2021 was \$187,494.79. By approving this request, it gives the district additional spending authority for that amount, whether the board decides to fund the deficit with additional property taxes will be determined when the budget for 2022-2023 school year is approved. Motion by Hansen to approve the request for the 2020-2021 allowable growth and supplemental aid for special education deficit in the amount of \$187,494.79. Seconded by Houser, motion carried all ayes.
- **Open Enrollment Report** – Henrichs reviewed the open enrollment report that included 22 open enrolled in and 79 open enrolled out of our district.
- **Approval Of 2022-2023 Corner Conference Agreement** – Motion by S. Peterson to approve the 2022-2023 Corner Conference Agreement. Seconded by Kirchhoff, motion carried all ayes.
- **Approval Of Modification To School Calendar For Special Basketball Events** – Motion by Hansen to approve the following modifications to the 2021-2022 School Calendar: a 1:00 p.m. release from some classes on December 3, 2021 to have the entire student body attend a home basketball game and a 2-Hour Early Out on February 3, 2022 for a special basketball event. Seconded by Kirchhoff, motion carried all ayes.
- **Discussion On Tree Removal** – Henrichs notified the Board of ten trees on district property that will need to be removed due to disease and death. The board is in favor of the removal of the ten trees as long as a tree is planted in place of the removed tree. No formal action.
- **Board Policies – First Reading** – First reading of Board Policies 411.1, 411.2, 411.3, 411.4, 411.5, 411.6, 411.7, 411.8, 505.5.
- **Approval Of Veterans' Day Program Expenses** – Motion by Kirchhoff to approve up to \$400 for supplies for the Veterans Day Program (postage, postcards, program paper, table service.) Seconded by Houser, motion carried all ayes.

Motion by Kirchhoff to adjourn at 7:23 p.m. Seconded by Houser, motion carried all ayes.

  
Hannah Bierbaum, Board Secretary  
(Next regular meeting October 18, 2021)

  
Rob Peterson, President

GRISWOLD COMMUNITY SCHOOLS

CLAIMS APPROVED

OPERATING FUND

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
ABLE LOCKSMITHS	Repairs/Keys	2,421.00
ANITA ENGRAVING & AWARDS	Engraving	65.00
ARLO, WINTERBOER	Labor/Supplies	825.50
ASKELAND, INC	Catering	255.00
ATLANTIC COMMUNITY SCHOOL DISTRICT	Sharing agreement	1,279.64
ATLANTIC MOTOR SUPPLY	Battery charger	239.00
BOB'S MOWING	Mowing	1,942.50
CAMBLIN MECHANICAL	Repairs	595.02
CAPITAL SANITARY SUPPLY	Supplies	427.70
CAPPEL'S	Supplies	98.02
CASS HEALTH	Driver physicals	300.00
CENTRAL IOWA DISTRIBUTING, INC	Supplies	2,052.00
CITY OF GRISWOLD	Water & sewer	415.87
CLARINDA CHAMBER OF COMMERCE	Registration	125.00
FICHTER, DENNIS	Driver physical	100.00
FIRST NATIONAL BANK	Purchases	3,814.76
FISHER SCIENTIFIC CO	Instructional supplies	13.23
FOLLETT SCHOOL SOLUTIONS, INC	Books	90.69
FRANCK & SEXTRO, P.L.C.	Legal fees	52.50
GLENWOOD COMM. SCHOOLS	APEX	4,634.74
GRISWOLD AMERICAN	Minutes/claims	232.02
HEARTLAND AREA EDUCATION AGENCY	Registration/Printing jobs	200.71
HEARTLAND ENVIRONMENTAL DIST.,	Supplies	2,222.05
HORTON, NIGEL	Reimbursement	28.74
HYVEE FOOD STORES INC.	Inservice meals/foods class supplies	150.20
IBEA	Registration	126.00
ICAN	Registration	250.00
ICDA	Registration	165.00
INTERIOR TOUCH	Paint	709.16
IOWA HIGH SCHOOL MUSIC ASSOC	Registration/membership	59.00
J.D. WYMAN SERVICE	Repair	116.50
JC WYMAN RACING	Parts	26.99
LAJKO, STEPHANIE	Reimbursement	44.41
MCGRAW-HILL SCHOOL EDUCATION	Instructional Supplies	593.12
MCI	Long distance charges	52.11
MEDICAL ENTERPRISES, INC	IDATP Testing Supplies	24.00
MID-AMERICAN RESEARCH CHEMICAL	Supplies	334.29
MIDAMERICAN ENERGY	Gas	13,266.41
MONTGOMERY COUNTY MEMORIAL HOSPITAL	CPR Certifications	260.00
MORTENSEN INFORMATION TECHNOLOGY SERVICES	Tech support	1,240.00
NCS PEARSON, Inc.	Subscription	422.50
OMAHA COMPOUND COMPANY	Supplies	384.53
PRAIRIE ROSE SIGN & CANOPY	School bus magnets	510.00
PRINT EXPRESS	Handbooks	750.30
QUILL CORPORATION	Supplies	132.99
RED OAK GLASS, INC	Repairs	190.79
RICHARDS, COLLEEN	Reimbursement	29.50
RICHTER & SON TOWING INC.	Towing fees	568.00
RICK'S COMPUTERS	Subscription	225.00
SANDBOTHE FIRESTONE	Labor	1,946.00
SCHMIDT, HALEY	Reimbursement	47.00
SCHOLASTIC	Instructional materials	2,303.73

SCHOOL ADMINISTRATORS OF IOWA	Membership	1,033.00
SCHOOL OUTFITTERS	Table	657.91
SCHOOL SPECIALTY/CLASSROOM DIRECT	Supplies	52.94
TEACHING STRATEGIES, LLC	Subscription	501.60
THORCO	Installation	474.00
TIGER MART	Gas/diesel	1,731.24
TRUCK CENTER COMPANIES	Repairs	1,941.10
ULINE	Furniture	935.63
W & S APPLIANCE INC	Refrigerator	829.00
WYMAN'S CARQUEST	Parts	124.72
	<b>Fund Total:</b>	<b>55,639.36</b>

**ACTIVITY FUND**

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
AHSTW COMMUNITY SCHOOL DISTRICT	XC ENTRY FEE (6 RUNNERS)	72.00
ANDERSON'S	ROYALTY ITEMS	221.84
ATLANTIC BOTTLING CO	FAIR FOODSTAND POP	3,795.56
BARSELL, SHANE	OFFICIAL	130.00
BELT, RICHARD	OFFICIAL	180.00
BENDT, BRIAN	OFFICIAL	270.00
BLOMSTEDT, DEBRA	OFFICIAL	160.00
BLOMSTEDT, JOHN	OFFICIAL	160.00
CHAMPION TEAMWEAR AR	CH UNIFORMS	3,443.50
COLLINS, DEVIN	OFFICIAL	130.00
CONTRACT SPECIALTY, LC	FB FIELD PAINT	180.00
CREIGHTON UNIVERSITY RETREAT CENTER	RMS/VB COACHES/CAMP	300.00
DANNCO INC	EQUIPMENT	3,161.50
DILLA, MARK	OFFICIAL	130.00
DITTBERNER,	OFFICIAL	130.00
ENGELKE, JESSE	OFFICIAL	130.00
FIRST NATIONAL BANK	EQUIPMENT/SUPPLIES	2,047.14
FISCHER, KYLE	OFFICIAL	130.00
FOX, ERIC	OFFICIAL	140.00
GRISWOLD AMERICAN	ELEM VB CAMP AD	28.50
HAYES, BRYAN	OFFICIAL	180.00
HONNOLD, BRAD	OFFICIAL	130.00
IOWA CHEERLEADING COACHES' ASSOCIATION	FEES	45.00
IRVIN, KEITH	OFFICIAL	130.00
JOHNSON, BOB	OFFICIAL	140.00
JOSTEN'S	2020-21 YEARBOOKS	4,518.99
KETTWICK, RENEE	OFFICIAL	460.00
KUDRON & PARTNER, PHIL	OFFICIAL	180.00
LEWIS, JENNIFER	OFFICIAL	160.00
LONG, JOHN	OFFICIAL	130.00
MARANVILLE, JIM	OFFICIAL	300.00
MAX OUT MINDSET	SERVICES	2,550.00
MCGRUDER, JASON	OFFICIAL	140.00
MORTENSEN, RICHARD	OFFICIAL	120.00
NAHNSEN, JOHN	OFFICIAL	140.00
OUTFITTERS PLUS OUTLET STORE	ELEM VB CAMP SHIRTS	146.40
PACE, RICHARD	OFFICIAL	300.00
PRAIRIE ROSE SIGN & CANOPY	CC BANNERS	500.00
REA, JERRY	OFFICIAL	310.00
REA, MATT	OFFICIAL	130.00
ROLLINS, MONTY	OFFICIAL	300.00
SPORTDECALS	FB HELMET DECALS	135.16
TAYLOR, BRYCE	OFFICIAL	130.00

TEAMCONNECTION, INC	WARM UP PANTS	90.00
TOKHEIM, JIM	OFFICIAL	130.00
TREYNOR HIGH SCHOOL	XC ENTRY FEE	100.00
TROPHIES PLUS	VB/WR MEDALS/TROPHIES	306.06
V FOUNDATION FOR CANCER RESEARCH	DONATION/VB FUNDRAISER	4,477.42
WATTS, BEN	OFFICIAL	130.00
WEDEMEYER, BRIAN	OFFICIAL	300.00
WHITEHILL, KEVIN	OFFICIAL	300.00
WHITEHILL, REAGAN	OFFICIAL	300.00
WINTERMOTE, RUSTY	OFFICIAL	300.00

**Fund Total: 32,649.07**

**MANAGEMENT FUND**

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
SU INSURANCE COMPANY	Breakdown Insurance	8,097.00
UNITED GROUP INSURANCE	Endorsement	1,223.00

**Fund Total: 9,320.00**

**CAPITAL PROJECTS**

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
GREAT AMERICA FINANCIAL SVCS	Postage machine lease	125.00
GRISWOLD COMMUNICATIONS	Phone lease	1,709.52
J.Q. OFFICE EQUIPMENT OF OMAHA	Copier lease	2,611.97
PRESTON, LONDON	Labor	3,265.00

**Fund Total: 7,711.49**

**DEBT SERVICES FUND**

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
UMB BANK, N. A.	Fees	1,500.00

**Fund Total: 1,500.00**

**SCHOOL NUTRITION FUND**

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
ANDERSON ERICKSON DAIRY	Dairy products	1,303.93
BIMBO BAKERIES USA	Food	1,445.73
HORTON, NIGEL	Reimbursement	13.88
MARTIN BROTHERS	Food/supplies	21,253.13
ROSS CHEMICAL SYSTEMS	Supplies	686.50
SOWERS, NIKKI	Reimbursement	16.55
ULINE	Floor mat	158.29
WESTON, CARRIE	Refund	7.55

**Fund Total: 24,885.56**

**TOTAL EXPENDITURES: 131,705.48**